Jake Smith

Bromley, Kent ***T: 07990 569 145*** ***E: jakeoscarsmith@googlemail.com***

Audio Engineering - Radio Broadcasting
IT Systems - Technology - Creative Media
Project Management
Audio & Video Production

Key Skills & Experience

- Creative Media (Audio & Video Production)
- Radio Broadcast Technology
- IT Hardware & System Maintenance
- Audio Systems & Technology
- Project, Event & Talent Management

Specialist Technical Skills

- Audio Mastering & Dynamics Processing
- Broadcast Audio Processing
- Audio Restoration
- 802.11 Wireless Networks

Career History

Box Media
Station Manager & Engineer January 2012 - Present

Internet Radio Station, Electronic Dance Music: Live broadcast studio environment

- Management of on-air audio output, content and programme scheduling
- Programme Management and selection of DJs, Presenters & On Air Talent
- Installation & maintenance of IT, Audio & Broadcast equipment
- Support for off-site studios and programme feeds, audio streaming
- Audio Production - create station imaging, produce radio advertisements
- General administration & PR duties; multi-platform Social Media, Web TV
- Audio podcasts and on-demand digital media content, video editing
- Arrange and oversee special guests, chairperson for meetings, team engagement
- Liaise with advertisers, third-party suppliers, vendors and talent management companies
- Website design & management, HTML, PHP, XML, WordPress, images & artwork
- E-Newsletters, web advertising, merchandising & marketing for the target audience
- Assisting with events management, brand promotion and production of breakfast/drive show

https://vimeo.com/jakesmith1/videocv

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Energy Media
Freelance Creative Producer: Audio & Video February 2009 – Present

Audio & Video Production: Radio Adverts, Radio Station Audio Imaging, Radio Jingles and DJ Drops. Mix Audio on Digital Audio Workstation with Adobe Creative Suite including Adobe Audition & Adobe Premiere.
Additionally:

- Production of Web Video Advertising
- Digital Multimedia Format Conversion
- Music Album Promotional material
- Audio Mastering, CD Digital Master

BBC
Engineer
Technology Operations/Production Services
New Broadcasting House, London
Short Term Project Contract September 2012 – December 2012

Acceptance Testing & Quality Assurance of audio-visual equipment, IT assets and RF signal installations.

- Measurement, testing & calibration of DVB signal distribution on the RF Ring Main using radio frequency spectrum analysers & signal alignment tools
- Software and hardware updates
- Logging of test results and communicating technical issues to the relevant departments
- Assisting with and resolving technical issues and responding to service & support calls

Multi-Contract June 2008 – September 2012
Freelance Installation Engineer
Technical Services - Installation and maintenance of

- IT, Audio, Video, Broadcast & Telecommunications systems
- High-speed broadband internet connectivity
- High definition audio-visual media entertainment systems
- Satellite, Terrestrial & Cable Television (DVB-S/T, CATV)
- Signal Distribution Systems

for multiple clients including Virgin Media & Skyview Aerial Systems.

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Marlpit Hill Developments
Property Maintenance Engineer September 2007 – June 2008

Property Improvements - Electrical systems. Rewires, testing & inspection. Part P compliance.

Berrys (Oyez Straker Dudley)
IT & AV Service Engineer & Technician July 2005 – September 2007

Installation, maintenance and servicing of Audio, Video and IT systems:

- PA, amplification, video displays & sound reinforcement for live events & conferences
- Audio & video editing, restoration and conversion of analogue and digital media
- Secure handling of confidential material
- IT Network & Server Administration & Maintenance
- PC & Laptop Computer repairs
- Technical training of staff and clients
- 1st & 2nd line IT support

The Nightclub Company
Audio-Visual, Lighting Technician & Sound Engineer September 2004 - July 2005

Intelligent lighting, stage effects, visuals, video FX, sound systems. Electrical & buildings maintenance. HSE SPL compliance. Electrical safety, Fire Alarm system testing. HSE Safety Audits.

DWE
Radio Broadcast Systems Engineer January 2000 – August 2004

Installation & servicing of Radio Broadcasting Equipment. RF, Audio IP, RDS, MPX, STL, VHF, UHF, Microwave (L/S/C/X-Band)

Industry Qualifications
City & Guilds - Electronic Servicing

Interests
Music & Film Production, World Travel,
Health & Fitness

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